**Public health announcement – COVID-19 guidance**

This business welcomes everyone. We remain focused on the need for customers and staff to stay safe and reduce the risk of spreading COVID-19 by following the guidance below:

* Do not visit any retail premises if you have tested positive or have developed any symptoms of COVID-19
* You must wear a [face covering](https://www.nidirect.gov.uk/articles/coronavirus-covid-19-face-coverings) when you go to any retail premises including any indoor area of a shopping centre (unless exempt)
* Retailers have introduced direction signs, one way systems and shop capacities to keep everyone safe; please comply with them
* Please maintain a minimum two-metre physical distance between yourself and other people
* Use the infection control measures and hand sanitiser provided in retail premises
* Be polite and considerate to retail staff and abide by their guidance and instructions, including briefly removing your face covering if requested for proof of age
* Please ‘shop local’ and do not travel further than necessary to visit retail premises

**If you have any comments on our approach to queue management, provision of hand sanitisers, social distancing measures or any other matters related to COVID-19 you can speak with our store management team.**

Please ask any member of staff to request to speak to our shop management team. Your safety is our highest priority, and our management team will be pleased to provide additional information on relevant environmental health measures, including local council contact details. For further information please visit <https://www.nidirect.gov.uk/articles/coronavirus-covid-19-staying-safe-while-shopping>

Together, we can help reduce the risk of spreading COVID-19.

*To be completed at by stores to align to their customer policies/ resource availability*

Signed: (Insert Store manager’s name) Date:

Alternatively contact us by e-mail or telephone