

### Deduction from Earnings Order payments schedule

To: Freepost NI  
Child Maintenance Service

Sheet no.  of

From: (Employer)


Item	Amount £ p	Liable Person's name				National Insurance Number	Child Maintenance and Enforcement Division reference number
1	:						
2	:						
3	:						
4	:						
5	:						
6	:						
7	:						
8	:						
9	:						
0	:						

<b>To be completed by employer</b>		<b>For Child Maintenance and Enforcement Division use only</b>	
£ <input type="text"/>	This sheet total	Cheque number (if appropriate)	<input type="text"/>
£ <input type="text"/>	Brought forward from previous sheet	Name	<input type="text"/>
		Date	<input type="text"/>
£ <input type="text"/>	Final total or carried forward to next sheet	Phone number	<input type="text"/>
		Completed by	<input type="text"/>
		Batch number	<input type="text"/>
		Batch date	<input type="text"/>
		Checked by	<input type="text"/>

## Deduction from Earnings Order payments schedule (continued)

### Help and information

If you are sending a payment for one or more liable persons, you should complete the schedule overleaf.

#### *If sending the payment by cheque*

Return this form together with the cheque (made payable to **NI CMED Client Fund Account**) to the Child Maintenance and Enforcement Division at the address below.

#### *If paying by Automated Credit Transfer*

Send the completed form to:

Freepost NI  
Child Maintenance Service

### Child Maintenance and Enforcement Division bank account details

Account name	<b>NI CMED Client Fund Account</b>
Bank sort code	<b>60-70-80</b>
Account number	<b>10025650</b>

### Important

The amount of the cheque or Automated Credit Transfer payment must be the same as the total amount of the deductions shown on the Deduction from Earnings Order payments schedule.

Do not use this schedule to recover or deduct previous overpayments. If an overpayment has happened, you should contact the Child Maintenance and Enforcement Division at the address shown above.